



**CLARK COUNTY
DEPARTMENT OF PARKS & RECREATION**

2601 E Sunset Road
Las Vegas, NV 89120
(702) 455-8200
www.clarkcountynv.gov

Part-Time Employment

For the position of: PRESCHOOL INSTRUCTOR

Location: Paradise Recreation Center

Amanda Jaramillo
Recreation Specialist II
(702) 455-7513 Phone
claytona@clarkcountynv.gov

SALARY:
Hourly (DOE)

OPENING DATE: April 18, 2012

CLOSING DATE: Until Filled

ABOUT THE POSITION:

The Paradise Recreation Center operates a Licensed Preschool Program to approximately 50 students enrolled in our Early Childhood Enrichment Classes. Our Preschool Program provides children with a creative learning experience in which valuable developmental skills are fostered through social interaction and independent play opportunities. Instructors are expected to design, lead, and implement early childhood education classes. Instructors develop lesson plans, complete classroom assessments, in regards to implementation of curriculum, and overall classroom management, maintains classroom inventory, and makes any recommendations to supervisor. Instructor will also be able to communicate with supervisor and customers effectively and courteously. Part-time hourly employees are used to fill positions normally less than twenty (20) hours per week. Part-time employees do not receive benefits.

OF VACANCIES: 2 – 3

MINIMUM REQUIREMENTS

Education and Experience: In addition to at least 1 year experience instructing classes for children 3 – 5 years old, it is preferred the applicant possess either a college degree in Early Childhood Education **OR** have had a curriculum emphasis in Early Childhood Education **OR** be working towards an Early Childhood Education degree.

Licensing and Certification: Applicant must already possess, or be willing to obtain, certification through the Nevada Registry as a licensed early childhood care giver/provider. Applicant must also already possess, or be willing to obtain, a current Health Card, Sheriff's Card, and CPR & First Aid Card.

Working Conditions: Center operating hours are Monday – Friday, 7:00 AM – 6:00 PM. Instructors are expected to work between 20 - 25 hours a week depending on the occurrences of scheduled classes. Individual may also be called upon to assist with seasonal special events.

Background Investigations: Employment is contingent upon the results of a background investigation.

APPLICATION PROCESS:

Applications can be picked up at any Parks & Recreation facility or can be downloaded at
<http://www.accessclarkcounty.com/depts/parks/Documents/Application.pdf>.

Clark County Is An Equal Opportunity Employer

04/09